

Bette Owen  
Wedding Coordinator  
Canterbury United Methodist Church  
P. O. Box 130699  
Birmingham, AL 35213

Re: Wedding of \_\_\_\_\_  
(Name of bride and groom)

\_\_\_\_\_  
(Date and time of wedding)

Canterbury Chapel

We welcome you to Canterbury and look forward to working with you as the photographer for the above referenced wedding. I have outlined our policies regarding photography during a wedding service. If you have questions, please feel free to call me at 205-871-2520.

- Brides are advised to ask their photographer what the appropriate time to begin "pre-wedding" pictures. This is up to the photographer. However, we require that you have finished and have removed all photographic equipment from the Chapel no later than 45 minutes before the ceremony.
- No flash photography shall be taken in the Chapel from the time the guests begin to arrive through the ceremony.
- During the ceremony, photographers may stand in the balcony of the Chapel. We ask the photographer to honor the reverence of the ceremony and remain as quiet as possible while taking pictures.
- There can be no photography from the Chapel aisle during the ceremony. Pictures may be taken as the couple leaves the church but photographers may not enter the Chapel for these pictures.

We thank you in advance for abiding by these policies. Please sign as indicated below stating that you have read the policies regarding wedding photography and will abide by them. I have enclosed one copy of the second page for you and one copy to be signed and returned to me.

Sincerely,

Bette Owen  
Canterbury United Methodist Church Wedding Coordinator

I agree to carefully follow the wedding policies of Canterbury United Methodist Church. I have enclosed a copy of our general liability policy.

\_\_\_\_\_  
Photographer

\_\_\_\_\_  
Date

Please return to: Bette Owen  
% Canterbury United Methodist Church  
P. O. Box 130699  
Birmingham, AL 35213

Bride \_\_\_\_\_

Date of Wedding \_\_\_\_\_